

GOUVERNEUR CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
GOUVERNEUR NEW YORK 13642  
REGULAR BOARD MEETING

APRIL 29, 2025

I. CALL TO ORDER

The REGULAR MEETING of the Board of Education of Gouverneur Central School District was called to order by President David Fenlong, at 5:30 P.M., in the High School Auditorium, leading those present in the Pledge of Allegiance.

Trustees Present: Todd E. Bates, Dr. William Cartwright, David Fenlong, Lisa McGregor, Nickolas Ormasen, Laura Spicer.

Trustees Absent: Brooke Bush, Laurie M. Roberts.

Also Present: Jacquelyn L. Kelly, Superintendent of Schools; Dale R. Munn Jr., Business Manager; Jessica Sullivan, Assistant Superintendent for Curriculum; Cory Wood, Executive Director of Operations and Personnel; Tatia Z. Kennedy, District Clerk.

II. COMMENT PERIOD – no comments.

III. DISCUSSION

A. Communications

None.

B. Wildcat News

Superintendent Kelly described the upcoming summer school programs at each building.

C. Upcoming Events

Many end-of-year events were noted, with special attention drawn to the Budget Hearing on May 12 and the annual election and budget vote on May 20.

IV. FINANCIAL REPORT – none.

V. UNFINISHED BUSINESS - none.

VI. CONSENT AGENDA

President David Fenlong asked if any member on the Board wished to have any item on the Consent Agenda removed for special consideration and discussion. No one asked for any item to be removed.

**Motion to approve Consent Agenda Items**

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Lisa McGregor, seconded by Vice-President Todd E. Bates, that the Board of Education approve the following items, A-E, as a consent agenda:

A. Minutes

Approve the minutes of the Regular Meeting of April 7, 2025, as presented.

B. Claims Auditor's Reports

(See Sheet #1, Board Minutes File Folder)

Approve the Claims Auditor's Reports for the period 4/10/25 – 4/18/25, as presented.

C. CSE Business

(See Sheet #2, Board Minutes File Folder)

Approve the services, including additions, modifications and deletions, for the following classified students, as reflected in the attached CSE Meeting Minutes report:

5104250	5104661	5103395	5103245	5102737	5101212	5101856
5100907	5101872	5103799	5103889	5103989	5100715	5103263
5103551	5103375	5102867	5101626	5104573	5102431	5102448
5103777	5102363	5102591	5102200	5102545	5103188	5101946
5105021	5103007	5104767	5101561	5103505	5104551	5103896
5103734	5101116	5102137	5103264	5101574	5103262	5103920
5101557	5104072	5105123				

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## VI. CONSENT AGENDA (CONTINUED)

D. CPSE Business

*(See Sheet #3, Board Minutes File Folder)*

Approve the services, including additions, modifications and deletions, for the following classified students, as reflected in the attached CPSE Meeting Minutes report:

5104963      5104882

E. Treasurer's Report – March, 2025

*(See Sheet #4, Board Minutes File Folder)*

Accept the Treasurer's Report for the month of March, 2025 as presented.

**Vote on Consent Agenda Items**

YEAS: All Trustees Present      NAYS: None.

**MOTION CARRIED. CONSENT AGENDA APPROVED AS PRESENTED.**

## VII. CONSENT AGENDA – PERSONNEL

President David Fenlong asked if any member on the Board wished to have any item on the Consent Agenda – Personnel removed for special consideration and discussion. No member asked that any items be removed.

**Motion to approve Consent Agenda – Personnel**

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Todd E. Bates, and seconded by Trustee Lisa McGregor, that the Board of Education approve the following Personnel items, A-C, as a Consent Agenda:

A. Retirements

Accept the request for resignation for retirement purposes from Gina A. Caldwell, from her position as Middle School Special Education teacher, effective June 30, 2025.

B. Resignations

Accept the request for resignation from Linda Soto, from her position as 2.75-hour Food Service Helper, effective at the end of the day, April 28, 2025.

C. Appointments1. Instructional

Special Education Teacher. Approve the appointment of Trenton L. Sullivan, holding initial NYS certification in Students with Disabilities (Grades 1-6), to the position of Special Education Teacher in the General Special Education tenure area, for a four-year probationary period commencing on September 2, 2025, and anticipated to end on September 1, 2029, at an annual salary set at Step 6, B30M, in accordance with the Gouverneur Education Association Agreement current salary schedule for 2025-2026. For anticipated professional development purposes only, his appointment date is effective July 1, 2025.

2. Substitutes and Tutors

- a) Approve the following as substitute for the 2024-25 school year, pending completion of all new hire paperwork and requirements: Jacqueline Koch (certified tutor); Alexys Becker, Whitney Bush, Drew Jenkins, Chloe Smith.
- b) Approve the appointment of the following current staff to work as instructional tutors for the 2024-25 school year: Robert Dunkelberg.

3. Gouverneur High School Summer School

*(See Sheet #5, Board Minutes File Folder)*

Approve the appointment of GHS Summer School staff as presented on the attached document.

**Vote on Consent Agenda – Personnel Items**

YEAS: All Trustees Present      NAYS: None.

**MOTION CARRIED. CONSENT AGENDA – PERSONNEL APPROVED AS PRESENTED.**

**President David Fenlong thanked Mrs. Caldwell for her dedication to the district since 1995 and wished her well in retirement, and welcomed the newly appointed staff.**

## VIII. NEW BUSINESS

A. Election of Members of BOCES Board of Education

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee McGregor, and seconded by Trustee Dr. Cartwright, that the Board of Education cast their ballot for the three (3) open seats on the BOCES Board of Education, for: Roger Bennett, Michael Davis, Cindy McLean.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. BALLOTS CAST FOR BOCES BOARD OF EDUCATION SEATS, AS PRESENTED.**

B. Vote on 2025-2026 BOCES Administrative Budget

*(See Sheet #6, Board Minutes File Folder)*

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Bates, and seconded by Trustee Dr. Cartwright, that the Board of Education cast its vote for the adoption of the 2025-2026 Administrative Budget for the Board of Cooperative Education Services in the amount of \$9,936,269.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. BOCES 2025-2026 ADMINISTRATIVE BUDGET, APPROVED AS PRESENTED.**

C. Report of BOE Candidate Petitions Received

*(See Sheet #7, Board Minutes File Folder)*

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee McGregor, and seconded by Trustee Spicer, that the Board of Education accept the report of Board of Education Nominating Petitions Received as of 5:00 p.m. on April 21, 2025, as presented.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. REPORT OF BOE NOMINATING PETITIONS, ACCEPTED AS PRESENTED.**

D. Authorization to Declare as Surplus and Sell/Dispose Used Items

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Bates, and seconded by Trustee Spicer, that the Board of Education declare the following items to be surplus property and of no value to the School District and authorizes the Business Administrator to dispose of such items in accordance with Board Policy and in the best interests of the School District: Amco Electric Kiln (electrical issues, exterior rusted through, broken ceramic bricks -- *recommend to scrap*); Max Stepper (Middle School repaired several times but continues to seize up and not work -- *recommend to scrap*); 1964 upright Piano (veneer is peeling; stored for several years in garage -- *recommend to auction/sell*).

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. ITEMS DECLARED AS SURPLUS AND AUTHORIZED FOR DISPOSAL AS PRESENTED.**

E. Overnight Trip Request - FFA

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee McGregor, and seconded by Trustee Spicer, that the Board of Education approve the request from the FFA to attend the following overnight trips:

FFA State Convention - May 6-9 in Syracuse, New York, for approximately 9 students and Advisor.

Camp Oswegatchie Summer Camp – June 29-July 4, for approximately 6 students and Advisor.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. FFA OVERNIGHT TRIP REQUESTS, APPROVED AS PRESENTED.**

F. Merger Request - Hockey

*(See Sheet #8, Board Minutes File Folder)*

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee McGregor, and seconded by Trustee Dr. Cartwright, that the Board of Education approve a merger with Canton Central School District to allow our students to participate on the Canton CSD Varsity Boys' and Girls' Hockey teams during the 2025-2026 school year, per the terms of the Section 10 Athletics Combined Teams Application, as presented.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. HOCKEY MERGER REQUEST WITH CANTON CSD, APPROVED AS PRESENTED.**

## VIII. NEW BUSINESS (CONTINUED)

G. Merger Request - Lacrosse

*(See Sheet #9, Board Minutes File Folder)*

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Bates, and seconded by Trustee Spicer, that the Board of Education approve a merger with Canton Central School District to allow our students to participate on the Canton CSD Boys' Modified Lacrosse and Girls' Modified and Varsity Lacrosse teams during the 2025-2026 school year, per the terms of the Section 10 Athletics Combined Teams Application, as presented

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. LACROSSE MERGER REQUEST WITH CANTON CSD, APPROVED AS PRESENTED.**

H. Code of Conduct Public Hearing

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Bates, and seconded by Trustee Spicer, that the Board of Education set Monday, 6/2/25 for a Public Hearing to discuss the annual updates and revisions, if any, to the District's Code of Conduct. The Public Hearing will begin at 5:30 p.m. in the HS Auditorium.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. CODE OF CONDUCT PUBLIC HEARING SET FOR 6/2/25, AS PRESENTED.**

I. Termination of Employee

The following motion was made by Trustee Spicer, and seconded by Vice-President Bates, IT IS RESOLVED, that upon the recommendation of the Superintendent of Schools, and review of all information submitted, the Board hereby votes to terminate the probationary employment of teacher 00766, Lisa L. Sayer, effective May 31, 2025. The Superintendent shall promptly notify the employee of this decision.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. TERMINATION OF PROBATIONARY EMPLOYEE 00766, APPROVED.**

J. Special Board Meeting

Bid proposals for Phase I – MS Athletic Facility will be accepted until the bid opening at 3:00 PM on May 15, 2025. The Board must then approve the award of the successful bid with a tentative construction start date of June 2. A special meeting of the BOE should be held to keep this timeline.

Trustee Spicer moved that the Board of Education schedule a special meeting for Wednesday, May 21, 2025, at 5:30 PM in the High School Auditorium; the motion was seconded by Vice-President Bates.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. SPECIAL BOARD MEETING SCHEDULED FOR MAY 21, 2025, AS PRESENTED.**

## IX. COMMENT PERIOD

Tina French addressed those present to say thank you for the opportunity to run for a seat on the Board, reiterating she is a strong advocate and can offer unique perspective to the Board.

## X. ADJOURN TO EXECUTIVE SESSION

Motion made by Vice-President Bates, and seconded by Trustee McGregor, that the Board of Education move into executive session to discuss the employment history of particular persons.

YEAS: All Trustees Present    NAYS: None.

**MOTION CARRIED. MEETING ADJOURNED TO EXECUTIVE SESSION AT 5:54 PM.**

## RETURN TO OPEN SESSION

**Open session resumed at 6:52 PM.**

## XI. ADJOURNMENT

There being no further business or discussion, motion made by Trustee McGregor, and seconded by Vice-President Bates, that the Board of Education return to open session and adjourn the meeting at 6:52 PM.

YEAS: All Trustees Present.    NAYS: None.

**MOTION CARRIED. MEETING ADJOURNED AT 6:52 PM.**

Respectfully submitted,