

GOUVERNEUR CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
GOUVERNEUR NEW YORK 13642
SPECIAL BOARD MEETING

JULY 1, 2024

I. CALL TO ORDER

The SPECIAL MEETING of the Board of Education of the Gouverneur Central School District was called to order by Tatia Z. Kennedy, District Clerk, at 4:30 P.M., in the High School Cafeteria.

Trustees Present: Todd E. Bates, Brooke Bush, Dr. William Cartwright, David Fenlong, Lisa McGregor, Laurie M. Roberts, Laura Spicer.

Trustees Absent: Nickolas Ormasen.

Also Present: Jacquelyn L. Kelly, Superintendent of Schools; Dale R. Munn Jr., Business Manager; Jessica Sullivan, Assistant Superintendent; Cory Wood, Executive Director of Operations & Personnel; Tatia Z. Kennedy, District Clerk

II. ADJOURN TO EXECUTIVE SESSION

Motion made by Vice-President Todd E. Bates, and seconded by Trustee Lisa McGregor, to adjourn to executive session to discuss the employment history of particular persons and matters leading to the employment of particular persons.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. MEETING ADJOURNED TO EXECUTIVE SESSION AT 4:31 PM.

RETURN TO OPEN SESSION

Open session resumed at 5:20 PM.

III. ADJOURNMENT

There being no further business or discussion, motion made by Trustee Laurie M. Roberts, and seconded by Trustee Laura Spicer, to return to open session and adjourn the meeting at 5:20 PM.

YEAS: All Trustees Present. NAYS: None.

MOTION CARRIED. SPECIAL MEETING ADJOURNED AT 5:20 PM.

Respectfully submitted,

Signature on file
Tatia Z. Kennedy, District Clerk

Signature on file
David Fenlong, President

GOUVERNEUR CENTRAL SCHOOL DISTRICT
 BOARD OF EDUCATION
 GOUVERNEUR NEW YORK 13642
 ORGANIZATIONAL BOARD MEETING

JULY 1, 2024

I. CALL TO ORDER

The ORGANIZATIONAL MEETING of the Board of Education of Gouverneur Central School District was called to order by Tatia Z. Kennedy, Clerk of the District, at 5:30 p.m., in the High School Auditorium, leading those present in the Pledge of Allegiance.

Trustees Present: Todd E. Bates, Brooke Bush, Dr. William Cartwright, David Fenlong, Lisa McGregor, Laurie M. Roberts, Laura Spicer.

Trustees Absent: Nickolas Ormasen.

Also Present: Jacquelyn L. Kelly, Superintendent of Schools; Dale R. Munn Jr., Business Manager; Jessica Sullivan, Assistant Superintendent; Cory Wood, Executive Director of Operations & Personnel; Tatia Z. Kennedy, District Clerk.

II. ANNUAL ORGANIZATIONAL MEETING BUSINESS

A. Election of Officers

1. Board President – David Fenlong

The Clerk called for nominations for President of the Board for the year 2024-25. Todd E. Bates nominated David Fenlong. There were no further nominations.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. DAVID FENLONG ELECTED PRESIDENT OF THE BOARD OF EDUCATION FOR THE 2024-2025 YEAR.

2. Board Vice-President – Todd E. Bates

The Clerk called for nominations for Vice-President of the Board to serve in the absence of the President and be authorized to sign all legal documents such as deeds, contracts, etc. and co-affix the seal of the District. Lisa McGregor nominated Todd E. Bates. There were no further nominations.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. TODD E. BATES ELECTED VICE-PRESIDENT OF THE BOARD OF EDUCATION FOR THE 2024-2025 YEAR.

3. Administration of Oath to Elected Board Officers

The Oath was administered to President Fenlong and Vice-President Bates by the Board Clerk.

School Board President David Fenlong took charge of the remainder of the meeting.

B. Appointment of District Officers

1. District Clerk – Tatia Z. Kennedy

Motion made by Vice-President Todd E. Bates, seconded by Trustee Laura Spicer, that Tatia Z. Kennedy be appointed as Clerk of the District for the year 2024-25.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. TATIA Z. KENNEDY APPOINTED DISTRICT CLERK OF THE BOARD OF EDUCATION FOR THE 2024-2025 YEAR.

2. Acting District Clerk – Jacquelyn L. Kelly

Motion made by Trustee Dr. William Cartwright, seconded by Trustee Lisa McGregor, that Jacquelyn L. Kelly be appointed as Acting Clerk of the District in the absence of the regular clerk for the year 2024-25.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. JACQUELYN L. KELLY APPOINTED ACTING DISTRICT CLERK OF THE BOARD OF EDUCATION FOR THE 2024-2025 YEAR.

3. District Treasurer – Kimberly A. Shampine

Motion made by Trustee Laurie M. Roberts, seconded by Trustee Laura Spicer, that Kimberly A. Shampine be appointed as District Treasurer for the year 2024-25.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. KIMBERLY A. SHAMPINE APPOINTED DISTRICT TREASURER OF THE BOARD OF EDUCATION FOR THE 2024-2025 YEAR.

II. ANNUAL ORGANIZATIONAL MEETING BUSINESS (CONTINUED)

B. Appointment of District Officers (Cont.)

4. Deputy Treasurer – Michelle A. LaVigne

Motion made by Vice-President Todd E. Bates, seconded by Trustee Lisa McGregor, that Michelle A. LaVigne be appointed Deputy Treasurer for the fiscal year 2024-25.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. MICHELLE A. LAVIGNE APPOINTED DEPUTY TREASURER OF THE BOARD OF EDUCATION FOR THE FISCAL YEAR 2024-2025.

5. School Tax Collector – Rachel Scott

Motion made by Trustee Laurie M. Roberts, seconded by Trustee Lisa McGregor, that Rachel Scott, Village of Gouverneur, be appointed Tax Collector of the District for the year 2024-2025.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. RACHEL SCOTT, VILLAGE OF GOUVERNEUR APPOINTED SCHOOL TAX COLLECTOR FOR THE YEAR 2024-2025.

6. Internal Claims Auditor – Tammy Law

Motion made by Trustee Dr. William Cartwright, seconded by Trustee Laura Spicer, that Tammy Law be appointed as Internal Claims Auditor for the year 2024-2025, at a rate of \$19.28/hour.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. TAMMY LAW APPOINTED INTERNAL CLAIMS AUDITOR FOR THE YEAR 2024-2025, AS PRESENTED.

7. Administration of Oath to Appointed Officers

The Oath was administered to the appointed officers within 30 days.

C. Other Appointments

Motion to approve Organizational Meeting business items C-1 through C-32:

Motion made by Trustee Laurie M. Roberts, seconded by Trustee Laura Spicer, that the following annual organizational meeting business Items C-1 through C-32 be approved by consent agenda as presented:

1. School Physician

Donald Schuessler, M.D. be appointed School Physician, at a stipend of \$48,500.00.

2. School Attorney

Case & Leader be appointed School Attorney, at a rate of \$185.00 per hour.

3. Central Treasurer and Assistant Central Treasurer for Extraclassroom Activity Fund

Michelle Hassett be appointed Central Treasurer and Tammy Mullin be appointed Assistant Central Treasurer of the Extraclassroom Fund.

4. Faculty Auditor for Extraclassroom Activity Funds

Kimberly A. Shampine appointed Faculty Auditor for Extraclassroom Activity Funds.

5. Independent Auditor

Crowley & Halloran CPAs, P.C. be appointed as Independent Auditor at the contractual amount of \$15,200.00.

6. District Attendance Officer

Carley Bearden be appointed District Attendance Officer of the District, in accordance with Education Law 3213.

7. Records Access Officer

Dale Munn, Jr. be appointed Records Access Officer, in accordance with Freedom of Information Law.

8. Records Management Officer

Dale Munn, Jr. be appointed Records Management Officer, in accordance with Commissioner's Regulation 185.2(a)(1).

9. Data Protection Officer

Jacquelyn L. Kelly be appointed Data Protection Officer, in accordance with Section 2-d of the Education Law.

10. Residential Designee

Cory Wood be appointed Residential Designee, in accordance with Board Policy 7124, Entitlement To Attend – Age and Residency.

II. ANNUAL ORGANIZATIONAL MEETING BUSINESS (CONTINUED)

C. Other Appointments (Cont.)

11. Asbestos Designee

Cory Wood be appointed as Asbestos Hazard Emergency Response Act (AHERA) Local Educational Agency (LEA) Designee to ensure compliance with, and as required by, the Asbestos Hazard Emergency Response Act of 1986.

12. School Pesticide Representative

Cory Wood be designated as School Pesticide Representative.

13. Chief Emergency Officer

Jacquelyn L. Kelly be designated as Chief Emergency Officer.

14. District Chief Safety Officer

Robert Klimowicz be designated as District Chief Safety Officer.

15. Student and Staff Substance Use Designee

Beverly Martin be appointed as staff designee to provide information on substance use to students, parents and staff.

16. Chemical Hygiene Officer

Lisa Dunkelberg be appointed Chemical Hygiene Officer of the District, as required by the District's Chemical Hygiene Plan, at a stipend of \$500.

17. Purchasing Agent

Dale Munn, Jr. be appointed Purchasing Agent of the District; and in the case of his absence, that Jacquelyn L. Kelly be appointed as Purchasing Agent; and that the Purchasing Agent shall be authorized to purchase, procure, store, and distribute all supplies and equipment for which appropriations have been made with due regard to existing law, economy and efficiency, and the needs and desires of the departments of the school requesting such supplies; and that the Purchasing Agent is further authorized to execute in the name of the Board of Education any and all documents, contracts, orders or other instruments necessary to carry out the intent of this resolution, until such time as the Board may revoke the appointment.

18. Insurance Broker

MacFadden Dier Leonard Agency, Inc. be appointed Insurance Broker for the School and be instructed to purchase Security Bonds in the proper amounts for the District Treasurer, Tax Collector, Claims Auditor, and Central Treasurer of the Extraclassroom Activity Funds.

19. School District McKinney-Vento Liaison

Monica Scott be appointed School District Liaison for students in temporary housing, in accordance with Board Policy 7582, Education of Students in Temporary Housing.

20. School District Foster Care Liaison

Monica Scott be appointed School District Foster Care Liaison(s), in accordance with Board Policy 7133, Education of Students in Foster Care.

21. Civil Rights Compliance Designees

Cory Wood and Jessica Sullivan be appointed Civil Rights Compliance Designees for students and staff.

22. Dignity for All Students Act Coordinators

Jessica Sullivan be appointed as Lead Coordinator – District; and the following staff be appointed as building coordinators:

HS - Principal, Guidance Counselors

MS – Principal, Guidance Counselors

Elementary – Principals, Guidance Counselors

23. Title IX Coordinator(s)

The District has designated and authorized the following District employee(s) to serve as its Title IX Coordinator(s): Cory Wood, Executive Director of Operations and Personnel, 315-287-4870, wood.cory@gcsk12.org; and Jessica Sullivan, Assistant Superintendent, 315-287-4870, sullivan.jessica@gcsk12.org.

24. Impartial Hearing Officers for Committee on Special Education

The school district will use the district specific list of Impartial Hearing Officers as maintained by the IHRS (Impartial Hearing Reporting System), for the Committee on Special Education.

II. ANNUAL ORGANIZATIONAL MEETING BUSINESS (CONTINUED)

C. Other Appointments (Cont.)

25. Committee on Special Education Members

The following be appointed as members of the Committee on Special Education:

Chairperson: Kimberly Richards, Director of Special Education

Alternate Chairpersons: Hayley Fletcher, Stacey Orlando, Dale Munn Jr.

Secretary: Katherine Brozzo, Donna Wood

School Physician: Donald Schuessler, M.D.

School Psychologist(s): Hayley Fletcher, Stacey Orlando

Teacher of the Disabled Child: As defined by Federal Regulations

Regular Education Teacher: As defined by Federal Regulations

Parent of Child

Parent Representative: Adrienne Cox

26. Surrogate Parents for Committee on Special Education

Adrienne Cox be appointed Surrogate Parent for the Committee on Special Education.

27. Committee on Preschool Special Education Members

The following be appointed as members of the Committee on Preschool Special Education:

Chairperson: Kimberly Richards, Director of Special Education

Alternate Chairpersons: Hayley Fletcher, Stacey Orlando, Dale Munn Jr.

Parent of Child

Parent Representative: Adrienne Cox

Evaluator: A professional who participated in the Evaluation of the child for whom services are being sought

Agency Representative: A designated representative from county service agency and/or agency serving child from 0-2 years of age

The Child's Teacher* if he/she has one; if not, an appropriately certified teacher (*For initial CPSE evaluation meetings a Special Education teacher and a Regular Education teacher).

28. Sub Committees of the Committee on Special Education

The Board of Education appoint the following sub committees of the CSE, for Gouverneur Elementary, Gouverneur Middle, and Gouverneur High Schools:

Not less than one special education teacher of the student, or, if appropriate, not less than one special education provider of the student, AND the Chairperson of the CSE or the building principal or a school psychologist, AND related services personnel as appropriate, AND a general education teacher, whenever the student is, or may be, participating in the regular education environment, AND the student's parent or person in parental relation, AND the student, if appropriate.

29. Representative and Alternate Representative to St. Lawrence Counties School District Employees Medical Plan

WHEREAS, the Gouverneur Central School District is a Participant in the St. Lawrence-Lewis Counties School District Employees Medical Plan; and

WHEREAS, Section IV of the Municipal Cooperative Agreement directs this School District to select the Superintendent or a designee to serve on the Plan's Board of Directors, be it

RESOLVED, that the Board of Education hereby designates Dale Munn, Jr. to serve as the School District's representative on the Plan's Board of Directors for 2024-2025; and

RESOLVED FURTHER, that the Board of Education hereby designates Jacquelyn L. Kelly to serve as an alternate district representative on the Plans' Board of Directors for 2024-2025 should the district's representative not be able to attend a Board of Directors' Meeting.

30. Representative and Alternate Representative to St. Lawrence Counties School District Employees Workers' Compensation Plan

WHEREAS, the Gouverneur Central School District is a Participant in the St. Lawrence-Lewis Counties School District Employees Workers' Compensation Plan; and

WHEREAS, Section IV of the Municipal Cooperative Agreement directs this School District to select the Superintendent or a designee to serve on the Plan's Board of Directors, be it

RESOLVED, that the Board of Education hereby designates Dale Munn, Jr. to serve as the School District's representative on the Plan's Board of Directors for 2024-2025; and

RESOLVED FURTHER, that the Board of Education hereby designates Jacquelyn L. Kelly to serve as an alternate district representative on the Plans' Board of Directors for 2024-2025 should the district's representative not be able to attend a Board of Directors' Meeting.

II. ANNUAL ORGANIZATIONAL MEETING BUSINESS (CONTINUED)

C. Other Appointments (Cont.)31. Agricultural Advisory Board Members

The following be appointed as members of the Agricultural Advisory Board:

Mr. Robert Andrews	(Term expires 6/30/2025)
Mr. Doug Thompson	(Term expires 6/30/2025)
Mr. Allyn Tubbs	(Term expires 6/30/2025)
Mr. Lyle Hotis	(Term expires 6/30/2026)
Ms. Karen Rizza	(Term expires 6/30/2026)
Ms. Kari Schermerhorn	(Term expires 6/30/2026)
Mr. Donald Peck	(Term expires 6/30/2027)
Mr. Stan Wujcik	(Term expires 6/30/2027)
Mr. John Hunter	(Term expires 6/30/2027)

32. Audit Committee

All Trustees of the Board of Education be appointed as Audit Committee.

Vote on Organizational Meeting Business Items C-1 through C-32:

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. ANNUAL ORGANIZATIONAL MEETING BUSINESS ITEMS C-1 THROUGH C-32, APPROVED AS PRESENTED.

D. Designations**Motion to approve Organizational Meeting business items D-1 through D-3:**

Motion made by Trustee Laura Spicer, seconded by Vice-President Todd E. Bates, that the following annual organizational meeting business Items D-1 through D-3 be approved in a consent agenda as presented:

1. Designation of Official Depositories

The Official Depositories will be Community Bank, N.A.; and New York Cooperative Liquid Asset Securities System (NY CLASS).

2. Official Newspaper

Gouverneur Tribune Press and Watertown Daily Times be designated as the official newspapers.

3. Mileage Reimbursement Rate

The current IRS mileage rate be used for any and all approved travel by district personnel using a privately-owned vehicle.

Vote on Organizational Meeting Business Items D-1 through D-3:

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. ANNUAL ORGANIZATIONAL MEETING BUSINESS ITEMS D-1 THROUGH D-3, APPROVED AS PRESENTED.

E. Authorizations**Motion to approve Organizational Meeting business items E-1 through E-11:**

Motion made by Trustee Laura Spicer, seconded by Trustee Brooke Bush, that the following annual organizational meeting business Items E-1 through E-11 be approved in a consent agenda as presented:

1. Payroll Certification Officer

Jacquelyn L. Kelly be named Payroll Certification Officer.

2. Designation to approve conference/convention/workshop attendance

The Superintendent or Assistant Superintendent be designated to approve conference/convention/workshop attendance.

3. Distribution of Petty Cash

Petty Cash Funds be approved for the following:

High School	\$ 100
Business Office	\$ 100
Gouverneur Elementary School	\$ 100
School Lunch	\$ 300

4. Designation of Treasurer or Deputy Treasurer to Sign Checks

The Treasurer or Deputy Treasurer be designated to sign all checks.

II. ANNUAL ORGANIZATIONAL MEETING BUSINESS (CONTINUED)

E. Authorizations (Cont.)

5. Designation of Chief School Officer to approve Budget Transfers

The Chief School Officer be authorized to approve all Budget Transfers.

6. Designation of Superintendent of Schools to Apply for Grants in Aid

The Superintendent of Schools be authorized to apply for Grants in Aid.

7. Authorization to Participate in Cooperative Purchasing Programs

(See Sheet #1, Board Minutes File Folder)

The Gouverneur Central School District Board of Education agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement", for the 2024-2025 school year, as presented.

8. Authorization to Appoint Impartial Hearing Officer

WHEREAS, Part 200 of the Regulations of the Commissioner of Education was amended to require that, upon receipt of a request for an impartial hearing involving a student with or a student suspected of having a disability, a board of education "immediately" appoint an impartial hearing officer pursuant to the procedure set forth in said regulations; and

WHEREAS, said regulations also authorize a board of education to designate one or more of its members to appoint the impartial hearing officer.

The President and Vice President of the Board of Education are hereby authorized to appoint the impartial hearing officer to preside over special education hearings held pursuant to 8 NYCRR §200.5.

9. Indemnification and Legal Defense Resolution

(See Sheet #2, Board Minutes File Folder)

Approve the Indemnification and Legal Defense Resolution pursuant to Public Officers Law, Section 18, as presented.

10. Authorization to Employ Temporary Personnel

Authorize the Superintendent to appoint Temporary, Part-time, Per-Diem or Substitute Personnel and to temporarily fill vacant positions pending consideration and appointment by the Board of Education at the next Board of Education meeting.

11. Authorization for Assistant Superintendent for Instruction, the Executive Director of Operations and Personnel, the School Business Manager, as Acting Superintendent

Authorize the Assistant Superintendent for Instruction, the Executive Director of Operations and Personnel, the School Business Manager, as the Acting Superintendent, to act in lieu of the superintendent in her absence, as part of his/her regular duties.

Vote on Organizational Meeting Business Items E-1 through E-11:

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. ANNUAL ORGANIZATIONAL MEETING BUSINESS ITEMS E-1 THROUGH E-11, APPROVED AS PRESENTED.

F. Other Items

1. Re-adoption of all Policies, and Code of Ethics in effect during Previous Year

Motion made by Vice-President Bates, seconded by Trustee McGregor, that the Board of Education approve that all policies, and Code of Ethics in effect during the previous year be adopted for the year 2024-2025.

YEAS: All Trustees Present.

NAYS: None.

MOTION CARRIED. POLICIES AND CODE OF ETHICS IN EFFECT DURING THE PREVIOUS YEAR, RE-ADOPTED.

2. Appointment of Legislative Liaison for the year 2024-2025

DISCUSSION: This item was tabled to the July 22, 2024 regular meeting.

III. COMMENT PERIOD

President Fenlong thanked Cory Wood for all of his work involved in graduation, and he thanked Gouverneur Tribune reporter Rachel Hunter for her continuous coverage in her reporting on the school for the community.

IV. DISCUSSION

None.

V. FINANCIAL REPORT

None.

VI. UNFINISHED BUSINESS

A. Proposed Physician Services Award

(See Sheet #3, Board Minutes File Folder)

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Todd E. Bates, and seconded by Trustee Lisa McGregor, that the Board of Education award the Physician Services Agreement to Donald C. Schuessler, Jr. MD FAAP, effective July 1, 2024. The Gouverneur School District received, accepted and opened bids for physician services on June 20, 2024.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. PROPOSED PHYSICIAN SERVICES AWARDED TO DONALD C. SCHUESSLER, JR. MD FAAP, AS PRESENTED.

B. Board Meeting Structure - discussion

Board members agreed to revise the Board Meeting schedule to move at least one meeting each to the Elementary and Middle Schools. Trustee Roberts commented that she would like to include a tour of the school to see the classrooms and some student work, and Vice-President Bates said that he would like to see construction progress. A brief discussion took place regarding the open board seat, with President Fenlong recapping their options.

VII. CONSENT AGENDA

President David Fenlong asked if any member on the Board wished to have any item on the Consent Agenda removed for special consideration and discussion. Trustee Bush asked that item B, Claims Auditor's Reports, be pulled for separate consideration and discussion.

Motion to approve Consent Agenda Items A, C, and D:

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Bates, seconded by Trustee Dr. Cartwright, that the Board of Education approve items A, C, and D as a consent agenda:

A. Minutes

Approve the minutes of the Regular Meeting of June 17, 2024, as presented.

C. CSE Business

(See Sheet #5, Board Minutes File Folder)

Approve the services, including additions, modifications and deletions, for the following classified CSE students, as reflected in the attached CSE Meeting Minutes report:

5104568	5103245	5104346	5104022	5103780	5102952	5103036
5102739	5104906	5102346	5102519	5105005	5101047	5104915
5104925	5103322	5103814	5104756	5102998	5101651	5104632
5104318	5102846	5104816	5103116	5102793	5104147	5103177
5103395	5102829	5103551	5104446	5103509		

CSE Personnel Action: Creation of Shared Aide position for Student # 5103547, effective 6/05/2024.

D. CPSE Business

(See Sheet #6, Board Minutes File Folder)

Approve the services, including additions, modifications and deletions, for the following classified CPSE students, as reflected in the attached CPSE Meeting Minutes report:

5104697	5104714	5104969
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Vote on Consent Agenda Items A, C, and D:

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. CONSENT AGENDA ITEMS A, C, AND D, APPROVED AS PRESENTED.

B. Claims Auditor's Reports

(See Sheet #4, Board Minutes File Folder)

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee McGregor, seconded by Trustee Bush, that the Board of Education approve the Claims Auditor's Reports for the period 06/11/2024 – 6/21/2024 as presented.

DISCUSSION: Responding to Trustee Bush, Superintendent Kelly explained that a vision screening machine was purchased for the elementary school due to the need for more intensive identification of vision issues.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. CLAIMS AUDITOR'S REPORTS, APPROVED AS PRESENTED.

VIII. CONSENT AGENDA – PERSONNEL

President David Fenlong asked if any member on the Board wished to have any item on the Consent Agenda – Personnel removed for special consideration and discussion. Trustee Spicer asked to remove item D-6, Extra-Curricular appointments, from the Consent Agenda – Personnel.

Motion to approve Consent Agenda – Personnel:

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Laurie M. Roberts, and seconded by Trustee Brooke Bush, that the Board of Education approve the following Personnel items, A, B, C, and D-1, 2, 3, 4, and 5, as a Consent Agenda:

A. Approval of Memorandum of Agreement #7 with the GSRPU

(See Sheet #7, Board Minutes File Folder)

Resolved, that the Board approves of the MOA #7 between the G.C.S.D., the G.S.R.P.U., and employee 01546 in regard to the employee's contractual employment for the 2023-2024 school year, a copy of which shall be incorporated by reference within the minutes of this meeting.

B. Positions

- a) Abolish one (1) 10-month Secretary 1. Approve the recommendation to abolish one position of 10-month Secretary 1, under the GSRPU contract, effective immediately. *(This position is currently vacant.)*
- b) Creation of Keyboard Specialist. Approve the recommendation to create one (1) position of Keyboard Specialist, effective immediately, under the terms and conditions of the GSRPU contract.
- c) Creation of Five (5) Teacher Aides. Approve the recommendation to create five (5) Teacher Aide positions, effective September 1, 2024, under the terms and conditions of the GSRPU contract.
- d) Creation of Reading Academic Intervention Services (AIS) Teacher. Approve the recommendation to create one (1) AIS Reading Teacher position at the High School, effective immediately, under the terms and conditions of the GEA contract.

C. Resignations

Accept the request for resignation from Michael Bryant, from his position as Business Teacher (High School), effective June 30, 2024.

D. Appointments

1. Administrative

(See Sheet #8, Board Minutes File Folder)

Athletic Coordinator. Appoint Aaron McEathron as Athletic Coordinator for the 2024-2025 school year, as per the terms of the amended Memorandum of Agreement #2 to the GAA contract, a copy of which shall be incorporated by reference within the minutes of this meeting.

2. Instructional

- a) Reading Academic Intervention Services (AIS) Teacher. Approve the appointment of Bradley Davis, holding NYS Supplementary certification in Literacy (Grades 5-12) to the position of Reading AIS Teacher – High School in the Remedial Reading tenure area, for a four-year probationary period tentatively commencing on September 3, 2024, and anticipated to end on September 2, 2028, at an annual salary set at Step 14, B30M, in accordance with the Gouverneur Education Association Agreement current salary schedule for 2024-2025. This appointment is contingent upon his successful completion of the probationary term and having received annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years and a rating higher than “Ineffective” in the final year of the probationary period. For anticipated professional development purposes only, his appointment date is effective July 1, 2024.
- b) Elementary Teacher. Approve the appointment of Catherine Yablonski, holding NYS Initial certification in Childhood Education (Grades 1-6), to the position of Elementary Teacher in the Elementary PreK-6 tenure area, for a four-year probationary period tentatively commencing on September 3, 2024, and anticipated to end on September 2, 2028, at an annual salary set at Step 3, Bachelor's, in accordance with the Gouverneur Education Association Agreement current salary schedule for 2024-2025. This appointment is contingent upon her successful completion of the probationary term and having received annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years and a rating higher than “Ineffective” in the final year of the probationary period. For anticipated professional development purposes only, her appointment date is effective July 1, 2024.

VIII. CONSENT AGENDA – PERSONNEL (CONTINUED)

D.2 Appointments-Instructional (Cont.)

- c) Special Education Teacher. Approve the appointment of Michele Brenno, pending issuance of NYS certification in Students with Disabilities, to the position of Special Education Teacher in the General Special Education tenure area, for a four-year probationary period tentatively commencing on September 3, 2024, and anticipated to end on September 2, 2028, at an annual salary set at Step 2, B30M, in accordance with the Gouverneur Education Association Agreement current salary schedule for 2024-2025. This appointment is contingent upon her successful completion of the probationary term and having received annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years and a rating higher than “Ineffective” in the final year of the probationary period. For anticipated professional development purposes only, her appointment date is effective July 1, 2024.
- d) English Long-Term Substitute Teacher. Appoint Polly Sergel, who holds Professional certification in Literacy (Grades 5-12) and Permanent certification in Agriculture, to the non-probationary position of long-term substitute for the English position that is encumbered by a vacancy, effective September 3, 2024, to terminate upon the probationary appointment of an English teacher, at the established rate of Step 3, B30M from the 2024-2025 salary schedule with the Gouverneur Education Association. This service will not be credited toward tenure. The appointment will be effective July 1, 2024 for potential professional development purposes.
3. Summer
- a) Elementary School Summer School. Approve the appointment of the following personnel for the 2024 Elementary School Summer School program, from July 9 – August 15, 2024 (Tuesday, Wednesday, Thursday) as presented. Staff will be paid from ARP funding as indicated.
Teachers - \$125/day for a total of twenty (20) days
 Jillian McDougall
Teaching Assistants/Teacher Aides - \$85/day for a total of twenty (20) days
 Denise LaClair, Alison Carvel
Substitutes (Teacher, Teaching Assistant, Aide) – paid at same rate(s) as above
 Erin Gates – Teacher; Alejandra Hall – Aide; Maureen Baer – T.A., Aide
- b) Middle School Summer School. Approve the appointment of the following personnel for the 2024 Middle School Summer School program, from July 9 – August 15, 2024 (Tuesday, Wednesday, Thursday) as presented. Staff will be paid from ARP funding as indicated.
Teachers - \$125/day for a total of twenty (20) days
 Julie Neiss
 Rescind the appointment of Brandon Griffin (no longer available)
Teaching Assistants/Teacher Aides - \$85/day for a total of twenty (20) days
 Tabitha Kirkpatrick, Bobbi Jo O’Donnell Thompson, Cherie Zira, Chelsi (Peck) Griffith
 Rescind the appointment of Alisa Jenne (no longer available)
Substitutes (Teacher, Teaching Assistant, Aide) – paid at same rate(s) as above
 Natalie Wood - Nurse / Teacher; Christine Sitts – Nurse; Kenneth Nicholas, Jenn Prashaw – Aides; Alexis Currier, Kim Reed, Nola Farns, Gina Taylor, Brock Davidson – Teachers.
- c) Math Coach – Jessica Cappellino. Approve up to 10 days at her 2024-25 daily rate for summer work support.
- d) Outside Service Provider. Approve the agreement with AMN Healthcare and Hayley Murray for Psychologist services, up to 40 hours/week, from 6/24/24 – 8/16/24.
- e) Summer Feeding Program. Rescind the appointment of Sandra Martin (5-hr FSH), and appoint Michelle Blair as 5-hr Food Service Helper.
4. American Rescue Act Summer Academic and Enrichment Camp Directors
 Approve the appointment of the following personnel as American Rescue Act Summer Academic and Enrichment Camp Directors, funded through the ARP as listed: Basketball Camp, \$250 each: Sean Devlin, Rick Vrooman, Alicia Porter, Sarah Riutta, Frank Bush, Chelsi (Peck) Griffith, Korrine Patterson
5. Students
- a) Lifeguards. Approve the appointment of the following students as 2024-25 lifeguards, effective July 1, 2024, pending completion of all requirements: Carter Lumley, Gianna Manning, Wyatt Slate, Nick Canell, Rayden Lacey, Gavin Warren, Meredith Bush, Zoe Griffith, Gabby Nagy.
- b) Buildings & Grounds. Approve the appointment of the following students as substitutes in the Buildings & Grounds department for the summer of 2024: Riley Shepherd, Caitlyn Storie.

VIII. CONSENT AGENDA – PERSONNEL (CONTINUED)

Vote on Consent Agenda – Personnel:

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. CONSENT AGENDA - PERSONNEL APPROVED AS PRESENTED.D. Appointments6. Extra-Curricular - 2024-2025 Coaches - Fall.

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Roberts, and seconded by Trustee Bush, that the Board of Education approve the following coaching recommendations, pending completion of any outstanding certification requirements, and compensated in accordance with the 2024-25 Coaching Salary Schedule of the GEA contract, as presented:

CHEERLEADING – FALL	ERICA DOWLING	CLASS 3	Step 2
GIRLS' SOCCER – VOLUNTEER	MICHELLE BENDA	Uncompensated	

DISCUSSION: Trustee Spicer asked how the coaching structure is determined; i.e. some sports have two coaches and others have one or more volunteers. Superintendent Kelly stated she would get that information for the board.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. 2024-2025 COACHES – FALL, APPROVED AS PRESENTED.

IX. NEW BUSINESS

A. Voting Delegate for the 2024-2025 NYSSBA Virtual Annual Business Meeting on October 10, 2024

DISCUSSION: This item was tabled until the July 22, 2024 regular meeting.

B. School Safety Plan Public Hearing

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Bush, and seconded by Trustee Spicer, that the Board of Education set July 22, 2024 for a Public Hearing to discuss the annual updates and revisions, if any, to the District's School Safety Plan. The Public Hearing will begin at 5:30 p.m. and will be followed by the regular board meeting. The Safety Plan is posted on the District Website. Any comments should be directed to the District Clerk.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. SCHOOL SAFETY PLAN PUBLIC HEARING SET FOR JULY 22, 2024, AS PRESENTED.C. Request for Out of State Conference Attendance

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Bates, and seconded by Trustee Spicer, that the Board of Education approve the request for approximately fourteen (14) staff members to attend "The Positivity Project 2024 National Conference" in Savannah, Georgia, July 31 - August 2, 2024.

DISCUSSION: Vice-President Bates requested that the board receive a presentation from the attending team. Superintendent Kelly said she would make that happen, and added that the team who attended last year from the Elementary and Middle Schools believe it had positive impact on school culture.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. REQUEST FOR OUT OF STATE CONFERENCE, APPROVED AS PRESENTED.D. Outside Service Providers – 2024-2025*(See Sheet #9, 10, and 11, Board Minutes File Folder)*

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee McGregor, and seconded by Vice-President Bates, that the Board of Education approve the contracts with the following outside service providers, as presented:

1. Freedom Travell Orientation and Mobility Services 9/6/24 – 6/30/25
2. North Coast Therapy 2024-2025 Contract Agreement for Preschool Special Classroom for Speech Therapy, Occupational Therapy and Physical Therapy Services
3. North Coast Therapy 2024-2025 Contract Agreement for Speech Therapy, Occupational Therapy and Physical Therapy Services

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. OUTSIDE SERVICE PROVIDER CONTRACTS, APPROVED AS PRESENTED.

IX. NEW BUSINESS (CONTINUED)

E. Merger Request

(See Sheet #12, Board Minutes File Folder)

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Bush, and seconded by Vice-President Bates, that the Board of Education approve a merger with Edwards-Knox Central School District to allow their students to participate on the Gouverneur Girls' Swim Varsity team during the 2024-25 school year, per the terms of the Section 10 Athletics Combined Teams Application, as presented

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. MERGER REQUEST, APPROVED AS PRESENTED.

F. Disposal of Obsolete Textbooks

(See Sheet #13, Board Minutes File Folder)

WHEREAS, the School District owns certain textbooks which are obsolete, no longer useful or necessary for school district purposes and of no value to the School District, as indicated on a list attached to and made a part of this resolution;

THEREFORE, be it resolved, that upon motion made by Trustee McGregor, and seconded by Trustee Spicer, that the Board of Education hereby declares such textbooks to be surplus property and of no value to the School District and authorizes the Business Administrator to dispose of such textbooks in accordance with Board Policy and in the best interests of the School District.

DISCUSSION: Responding to Trustee Roberts, Superintendent Kelly clarified that the selected books are due to their condition, not the title. The district will first look to give them away.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. DISPOSAL OF OBSOLETE TEXTBOOKS, APPROVED AS PRESENTED.

X. COMMENT PERIOD

Trustee Spicer asked why the Middle School requires parental sign-in and sign-out for events such as the 8th Grade Farewell, but the High School does not for similar events such as Moving Up Day. Superintendent Kelly replied that her understanding is due to the number of parents signing students out with them following the event, but said she will take a closer look at the processes.

XI. ADJOURN TO EXECUTIVE SESSION

Motion made by Vice-President Bates, and seconded by Trustee McGregor, to adjourn to executive session to discuss the employment with a particular corporation.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. MEETING ADJOURNED TO EXECUTIVE SESSION AT 6:30 PM.

RETURN TO OPEN SESSION

Open session resumed at 7:18 PM.

XII. ADJOURNMENT

There being no further business or discussion, motion made by Vice-President Bates, and seconded by Trustee Dr. Cartwright, to return to open session and adjourn the meeting at 7:18 PM.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. MEETING ADJOURNED AT 7:18 PM.

Respectfully submitted,

Signature on file
Tatia Z. Kennedy, District Clerk

Signature on file
David Fenlong, President