

GOUVERNEUR CENTRAL SCHOOL DISTRICT
 BOARD OF EDUCATION
 GOUVERNEUR NEW YORK 13642
 REGULAR BOARD MEETING

JANUARY 12, 2026

I. CALL TO ORDER

The REGULAR MEETING of the Board of Education of Gouverneur Central School District was called to order by President David Fenlong, at 5:30 P.M., in the High School Auditorium, leading those present in the Pledge of Allegiance.

Trustees Present: Todd E. Bates, Brooke Bush, Dr. William Cartwright, David Fenlong, Tina French, Lisa McGregor, Laurie M. Roberts.

Trustees Absent: Nickolas Ormasen, Laura Spicer.

Also Present: Jacquelyn L. Kelly, Superintendent of Schools; Jessica Sullivan, Assistant Superintendent; Dale R. Munn Jr., Business Manager; Cory Wood, Executive Director of Operations and Personnel; Tatia Z. Kennedy, District Clerk.

II. COMMENT PERIOD – None.

III. DISCUSSION

A. Wildcat News

Superintendent Kelly provided an update on the winter season athletics.

B. Upcoming Events

Superintendent Kelly announced the calendar events taking place in the next few weeks.

IV. FINANCIAL REPORT

A. 2026-2027 Budget: Property Tax Cap Calculation – draft

(See Sheet #1, Board Minutes File Folder)

Business Manager Dale Munn reviewed the preliminary tax cap calculation that maintains a 2% tax cap. To stay at the 2%, he suggested paying some of the interest on loans for current construction and purchasing buses out of the general fund; the actual amounts will be adjusted on the final calculation. As of today, he is still waiting on final numbers from the BOCES and New York State for some items. President Fenlong inquired when the information from New York State will be available; Mr. Munn responded that it typically is provided at the end of January. Responding to questions about the bus purchase, Mr. Munn said this calculation is for fossil fuel buses, but he could run another analysis for electric if needed. A survey is planned to go out this month to stakeholders regarding a preference for single- or double-tripping. Mr. Munn used the higher cost for single tripping in this draft calculation. Conversation took place regarding continuing to pay for school supplies for students, with all members present in agreement to keep that cost in the budget.

B. Financial Report – December, 2025

(See Sheet #2, Board Minutes File Folder)

In his monthly report, Business Manager Munn highlighted a \$5,000 NFL Grant for football-related expenses. The NFL has a matching grant program for current and former NFL players that allows them to apply for matching grants, and the district is very fortunate to receive one. Regarding the Fund Balance, he said the bus electrification plan has been provided to us by the architects and engineers at C&S. The plan includes the infrastructure we need on site to meet the needs of an electric bus fleet and would cost around \$5,000,000. This would come from the Transportation Reserve which needs voter approval to spend. Discussion ensued about when the vote would take place, with Mr. Munn suggesting we do it at a different time than the annual budget vote and gather further information from the architects. Responding to Trustee McGregor, he clarified that if voters do not approve using the money from the Transportation Reserve, the district is still obligated to have electric buses in place by 2035.

V. UNFINISHED BUSINESS – None.

VI. CONSENT AGENDA

President David Fenlong asked if any member on the Board wished to have any item on the Consent Agenda removed for special consideration and discussion. No one asked for any item to be removed.

Motion to approve Consent Agenda Items

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Lisa McGregor, seconded by Vice-President Todd Bates, that the Board of Education approve the following items, A-D, as a consent agenda:

A. Minutes

Approve the minutes of the Regular Meeting of December 8, 2025, as presented.

B. Claims Auditor's Reports

(See Sheet #3, Board Minutes File Folder)

Approve the Claims Auditor's Reports for 12/11/25 – 1/12/26, as presented.

C. CSE Business

(See Sheet #4, Board Minutes File Folder)

Approve the services, including additions, modifications, and deletions, for the following classified students, as reflected in the attached CSE Meeting Minutes report:

5103395	5104471	5103594	5103591	5101211	5104832	5102247
5102793	5102406	5103898	5104219	5104352	5104383	5103916
5104632	5104365	5104756	5104637	5103136	5103568	5103818
5102836	5103775	5103498	5103245	5104201	5105277	5104727
5104114	5104544	5105317	5104803	5105280	5103188	5102659
5103480	5101566	5101105	5103654	5104187	5103094	

D. CPSE Business

(See Sheet #5, Board Minutes File Folder)

Approve the services, including additions, modifications, and deletions, for the following classified students, as reflected in the attached CPSE Meeting Minutes report:

5104680	5104969
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Vote on Consent Agenda Items

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. CONSENT AGENDA APPROVED AS PRESENTED.

VII. CONSENT AGENDA – PERSONNEL

President David Fenlong asked if any member on the Board wished to have any item on the Consent Agenda – Personnel removed for special consideration and discussion. Trustee Dr. William Cartwright requested that item *B.b) – Resignations/Megan Johnson*, be removed. Therefore, item B.b) was removed for special consideration and discussion.

Motion to approve Consent Agenda – Personnel items A, B.a), and C:

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Laurie Roberts, and seconded by Vice-President Todd Bates, that the Board of Education approve the following Personnel items A, B.a), and C as a Consent Agenda:

A. Retirements

- a) P. Richard Trowbridge. Accept the request for resignation for retirement purposes from P. Richard Trowbridge, from his position as Elementary Principal, effective June 30, 2026.
- b) Richard Nicholas, Jr. Accept the request for resignation for retirement purposes from Richard Nicholas, Jr., from his position as Cleaner, effective July 30, 2026.

B. Resignations

- a) Hana V. Smith. Accept the request for resignation from Hana V. Smith, from her position as Cleaner, effective at the end of the day, December 19, 2025.

VII. CONSENT AGENDA – PERSONNEL (CONTINUED)

C. Appointments1. Non-Instructional

Elizabeth Kelley. Appoint Elizabeth Kelley to the position of 6-hour Food Service Helper, in the labor class of the civil service, commencing on January 26, 2026, at an annual salary in accordance with the Gouverneur School Related Personnel Union agreement, 6-hr FSH (Level 1), from the current GSRPU salary schedule, prorated to 1/26/26.

2. Substitutes and Tutors

Appoint the following personnel to work as per diem substitutes for the 2025-26 school year, pending completion of all requirements: Jacqueline Koch (certified teacher); Raelyn Prashaw, Emily Turner, Haley Morrow, Hannah Clement, Jennifer Hicks, Patrick Looby, Jonavin Ayen, Kaydence Spicer.

3. Student Workers

Appoint the following students for the 2025-26 school year, pending completion of all requirements, to work as Lifeguards: Gracen Hance, Sophia Klimowicz, Giuliana Shepherd

Vote on Consent Agenda – Personnel Items A, B.a), and C:

YEAS: All Trustees Present NAYS: None.

B.b) Resignations – Megan J. Johnson

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Todd Bates,, and seconded by Trustee Lisa McGregor,, that the Board of Education accept the request for resignation from Megan J. Johnson, from her position as Speech Language Pathologist, effective at the end of the day, January 21, 2026.

DISCUSSION: Superintendent Kelly, in response to Trustee Dr. Cartwright, confirmed that Ms. Johnson adhered to the 30-day notice with receipt of the letter prior to the holiday break.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. RESIGNATION OF MEGAN J. JOHNSON, ACCEPTED AS PRESENTED.

President Fenlong thanked Principal Trowbridge, who was in the audience, and Mr. Nicholas for everything they've done for the school and community and wished them both the best in retirement.

IX. NEW BUSINESS

A. Policy Review – First Reading:

(See Sheet #6, Board Minutes File Folder)

President David Fenlong introduced the policies recently reviewed by the policy committee. Policy 3280 – *Use of School Facilities, Materials and Equipment*, was updated to incorporate some of the language from policy 3283, slated for deletion; Erie1 BOCES Policy Services recommended to renumber and revise policy 5674 – (renumbered to 5850) *Data Networks and Security Access*, in response to a review of the updated NYS IT Governance Document (2024). The policy was re-written to provide current guidance on topics such as firewalls, passwords, patch management, and IT Contingency planning. Additionally, the policy was renumbered for placement within the Technology section. A new policy, 5851 – *Cybersecurity Incident Response*, was developed by Erie1 BOCES in response to Senate Bill S 7672A, requiring districts and BOCES to report all cybersecurity incidents to the Department of Homeland and Emergency Services via a required form on their website. Requirements to report any ransom payments in connection with ransomware attacks were also added. The following policies, scheduled for a periodic review, were recommended to delete because they are outdated, redundant, or covered by federal and/or state regulations: 3283 – *Use of Facilities by the Boy Scouts of America and Patriotic Youth Groups*; 7421 – *Objectives of the Athletic Program*; and 8350 – *Use of Copyrighted Materials*.

B. Request for Overnight Trip - FFA

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee McGregor, and seconded by Trustee Bush, that the Board of Education approve the request from the FFA for two students and advisor Kylie Torres to attend the State Leadership Experience in Albany on February 2-3, 2026.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. FFA OVERNIGHT TRIP, APPROVED AS PRESENTED.

IX. NEW BUSINESS (CONTINUED)

C. Approval of Outside Service Provider contract*(See Sheets #7, Board Minutes File Folder)*

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee French, and seconded by Trustee McGregor, that the Board of Education approve the Education Healthcare Staffing Agreement with AMN Healthcare for healthcare clinicians, including speech therapists, dated January 8, 2026, as presented.

DISCUSSION: Responding to questions, Superintendent Kelly confirmed that they provide virtual services and we have used them before. When a permanent hire is made, we can break this in 30 days.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. EDUCATION HEALTHCARE STAFFING AGREEMENT WITH AMN HEALTHCARE, APPROVED AS PRESENTED.

IX. COMMENT PERIOD – None.

X. ADJOURN TO EXECUTIVE SESSION

Motion made by Trustee McGregor, and seconded by Vice-President Bates, that the Board of Education adjourn to executive session to discuss pending litigation.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. MEETING ADJOURNED TO EXECUTIVE SESSION AT 6:11 PM.

RETURN TO OPEN SESSION

Open session resumed at 6:50 PM.

XI. ADJOURNMENT

There being no further business or discussion, motion made by Trustee French, and seconded by Trustee McGregor, that the Board of Education return to open session and adjourn the meeting at 6:50 PM.

YEAS: All Trustees Present. NAYS: None.

MOTION CARRIED. MEETING ADJOURNED AT 6:50 PM, EDT.

Respectfully submitted,

Signature on file
Tatia Z. Kennedy, District Clerk

Signature on file
David Fenlong, President