

GOUVERNEUR CENTRAL SCHOOL DISTRICT
 BOARD OF EDUCATION
 GOUVERNEUR NEW YORK 13642
 REGULAR BOARD MEETING

JULY 21, 2025

I. CALL TO ORDER

The REGULAR MEETING of the Board of Education of the Gouverneur Central School District was called to order by President David Fenlong, at 5:30 P.M., in the High School Auditorium, leading those present in the Pledge of Allegiance.

Trustees Present: Todd E. Bates, Dr. William Cartwright, David Fenlong, Tina French, Lisa McGregor, Nickolas Ormasen, Laurie M. Roberts, Laura Spicer.

Trustees Absent: Brooke Bush.

Also Present: Jacquelyn L. Kelly, Superintendent of Schools; Jessica Sullivan, Assistant Superintendent; Cory Wood, Executive Director of Operations and Personnel; Tatia Z. Kennedy, District Clerk.

II. PUBLIC HEARING ON SCHOOL SAFETY PLAN

The Public Hearing on the School Safety Plan commenced at 5:31 PM, local time, in the High School Auditorium at 133 East Barney Street, Gouverneur, New York. President Fenlong explained that the purpose of the hearing is to discuss updates and revisions to the District-Wide School Safety Plan, as enumerated in Education Law and Commissioner's Regulations. The plan is designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of schools and the School District with local and county resources in the event of such incidents or emergencies. The floor was opened for comments. Trustee Laurie Roberts requested a grammar correction under *Item C – Concept of Operations* from "Superintendent of Schools or his designee" to "his/her designee" which was agreed to. No additional comments were received from the audience or submitted prior to the hearing. The final 2025-2026 District-Wide School Safety Plan is anticipated to be adopted at the regular meeting on August 18.

III. PUBLIC HEARING ON CELL PHONE POLICY

The Public Hearing on the new Cell Phone Policy commenced at 5:32 PM, local time. President Fenlong explained that the purpose of the hearing is to discuss the proposed distraction-free school policy, as required by New York State law, to prohibit the use of internet-enabled devices by students during the school day. The proposed policy has been posted on our website for review and comments. No comments were received prior to the hearing. Mr. Fenlong opened the floor to those present; no comments were offered. The public hearing ended at 5:33 PM, local time.

IV. DISCUSSION

A. Upcoming Events

Monday, August 18 – Board of Education Retreat, 4:30 PM, HS Cafeteria

Monday, August 18 – Regular Board of Education meeting, 5:30 PM, HS Auditorium

V. FINANCIAL REPORT - NONE

VI. UNFINISHED BUSINESS - NONE

VII. CONSENT AGENDA

President David Fenlong asked if any member on the Board wished to have any item on the Consent Agenda removed for special consideration and discussion. No member asked for any item to be removed.

Motion to approve Consent Agenda:

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Laurie Roberts, seconded by Vice-President Todd Bates, that the Board of Education approve items A-F as a consent agenda:

A. Minutes

Approve the minutes of the Organizational Meeting of July 1, 2025, as presented.

B. Claims Auditor's Reports

(See Sheet #1, Board Minutes File Folder)

Approve the Claims Auditor's Reports for the period 7/01/25 – 7/11/25, as presented.

July 21, 2025

VII. CONSENT AGENDA (CONTINUED)

C. CSE Business

(See Sheet #2, Board Minutes File Folder)

Approve the services, including additions, modifications and deletions, for the following classified CSE students, as reflected in the attached CSE Meeting Minutes report:

5102836 5104099 5104748 5104906 5102406

D. CPSE Business

(See Sheet #3, Board Minutes File Folder)

Approve the services, including additions, modifications and deletions, for the following classified students, as reflected in the attached CPSE Meeting Minutes report:

5104725

E. Student Activities Report – 2nd Quarter, 2025

(See Sheet #4, Board Minutes File Folder)

Accept the Student Activities Report for the 2nd Quarter of 2025, as presented.

F. Treasurer's Report - June 2025

(See Sheet #5, Board Minutes File Folder)

Accept the Treasurer's Report for the month of June, 2025 as presented.

Vote on Consent Agenda:

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. CONSENT AGENDA, APPROVED AS PRESENTED.

VIII. CONSENT AGENDA – PERSONNEL

President David Fenlong asked if any member on the Board wished to have any item on the Consent Agenda – Personnel removed for special consideration and discussion. No member asked for any item to be removed.

Motion to approve Consent Agenda – Personnel:

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Trustee Dr. William Cartwright, and seconded by Trustee Laurie Roberts, that the Board of Education approve the following Personnel items as a Consent Agenda:

A. Appointments1. Instructional

- a) Instructional Support Services (ISS) (Part-time). Approve the appointment of Terri L. Whitaker to the non-probationary position of Instructional Math Coach, which constitutes an Instructional Support Services ("ISS") position within the meaning of Part 30 of the Regents Rules, effective September 2, 2025, for up to 40 days during the 2025-2026 school year, compensated at \$200 per diem. Mrs. Whitaker possesses permanent certification in Mathematics 7-12.
- b) Special Education Teacher. Approve the appointment of Arthur R. Knauf, Jr., who holds permanent certification in Special Education, to the position of Special Education Teacher in the *General Special Education* tenure area, for a three-year probationary period commencing on September 2, 2025 and anticipated to end on September 1, 2028 at an annual salary set at Step 32, B30M, in accordance with the Gouverneur Education Association Agreement current salary schedule for year 2025-2026.
- c) Technology Teacher. Approve the appointment of Timothy Knowlton, who holds permanent certification in Technology Education, to the position of Technology Teacher in the *Industrial Arts - general* tenure area, for a three-year probationary period commencing on September 2, 2025 and anticipated to end on September 1, 2028 at an annual salary set at Step 30, B30M, in accordance with the Gouverneur Education Association Agreement current salary schedule for year 2025-2026.

2. Non-Instructional

(See Sheet #6, Board Minutes File Folder)

- a) School Resource Officer. Approve the provisional appointment of Edward Jenack, pending reachable score on civil service list, as a School Resource Officer (SRO) in the competitive class of the civil service, commencing on September 2, 2025 at an annual salary of \$45,000 for the 2025-2026 school year, per terms of SRO contract, as presented.

VIII. CONSENT AGENDA – PERSONNEL (CONTINUED)

A. Appointments (Cont.)3. Summer

- a) Summer Guidance Support - Elementary. Approve the appointment of Ashley Morehouse for up to 10 days, compensated in accordance with her 2025-26 hourly rate.
- b) Middle School Summer School. Approve the appointment of the following personnel as Substitutes for the 2025 Middle School Summer School program: Danielle Peake.
- c) Elementary School Summer School. Approve the appointment of the following personnel as Substitutes for the 2025 GES Summer School program: Stephanie LaShomb, Ashley Barr.
- d) Regents Proctors/Scorers. Approve the appointment of the following personnel as Regents Proctors/Scorers for the 2025 High School Summer School program, at the rate of \$165/day: Danielle Peake, Evan Shampine, Julia Streeter, Terri Whitaker, Emma York, Lisa Dunkelberg, Matt Miller, Sarah Wood.

4. Extra-Curricular - 2025-2026 Coaches - Fall

Approve the following coaching recommendations, pending completion of any outstanding certification requirements, and compensated in accordance with the 2025-26 Coaching Salary Schedule of the GEA contract, as presented:

FOOTBALL – MODIFIED ASSISTANT	MICHAEL A. SHATTUCK	RESCIND	
FOOTBALL – VARSITY ASSISTANT	MICHAEL A. SHATTUCK	CLASS 2	STEP 7
VOLLEYBALL – MODIFIED	GRACE DUMAS	CLASS 4	STEP 1

5. Substitutes

Approve the appointment of the following substitutes for the 2025-2026 school year, pending completion of all requirements, as presented:

Ayen	Katelynn	Teacher/Teach Asst, Aide
Ayen	Madison	Teacher/Teach Asst, Aide
Baer	Maureen	Teacher/Teach Asst, Aide
Barton	Evelyn	Certified Teacher
Becker	Alexys	Teacher/Teach Asst, Aide
Blair	Destiny	Aide
Bush	Whitney	Aide
Callahan	Sheila	Test proctor, Tutor
Canell	Connor	Teacher/Teach Asst, Aide
Cogan	Antoinette	Certified Teacher
Cole	Rebecca	Teacher/Teach Asst, Aide
Cox	Adrienne	Aide
Currier	Jessica	Teacher
Easton	Diane	Teacher/Teach Asst
Figueroa	Selena	Cafeteria
Gates	Drew	Teacher/Teach Asst, Aide
Koch	Jacqueline	Tutor
Johnson	Gina	Teacher/Teach Asst
Laso	Rachel	Teacher/Teach Asst, Aide

Law	Nicole	Aide
Mantia	Anita	Teacher/Teach Asst, Aide
Massey	Donna	Teacher/Teach Asst
McIntyre	Riannon	Aide
Mitchell	Jamie	Cleaner (summer)
Newvine	Amanda	Aide
Ordway	Kaylee	Teacher/Teach Asst, Aide
Parks	Donna	Teacher/Teach Asst, Aide
Phelps	Jacey	LPN
Platt	Gabrielle	Teacher/Teach Asst, Aide
Riutta	Sarah	Teacher/Teach Asst
Schesser	Maureen	Teacher
Schiszler	Nikolaus	Teacher/Teach Asst, Aide
Stiles	Jennifer	Teacher/Teach Asst, Aide
Trowbridge	Jane	Teacher/Teach Asst, Aide
Wahl	Joseph	Certified Teacher
Whitaker	Terri	Certified Teacher
Williams	Patricia	Certified Teacher
Young	Natalie	Teacher/Teach Asst, Aide

Vote on Consent Agenda – Personnel:

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. CONSENT AGENDA - PERSONNEL APPROVED AS PRESENTED.

IX. NEW BUSINESS

A. Board of Education 2025-26 Committee Designations

Following a short discussion, the committee representation was established: GEA: Fenlong, Roberts, Bush, McGregor; GAA: Robers, Bush, Spicer; GSRPU: McGregor, Cartwright, Roberts, French; Capital Project: Cartwright, Bates, Ormasen, Fenlong; Safety Plan: Fenlong, Ormasen; Transportation: Bates, Spicer, Bush; Technology: Bates, Ormasen, French; Policy: Fenlong, Bates, McGregor.

IX. NEW BUSINESS (CONTINUED)

B. Policy Review – 7316: Use of Internet-Enabled Devices During the School Day

Superintendent Kelly reiterated that the policy is required by Education Law Section 2803 to adopt and implement, and the district will be sharing protocols with all families that students are expected to follow.

C. Proposed Waiver of Second Reading of Policy #7316

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Bates, and seconded by Trustee French, that the Board of Education waive the second reading of Policy #7316.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. WAIVER OF SECOND READING OF POLICY 7316, APPROVED.

D. Adoption of Policy #7316

(See Sheet #7, Board Minutes File Folder)

Upon presentation and recommendation of Jacquelyn L. Kelly, Superintendent of Schools, motion made by Vice-President Bates, and seconded by Trustee Spicer, that the Board of Education approve the adoption of Policy 7316, *Use of Internet-Enabled Devices During the School Day*, effective immediately.

DISCUSSION: In response to Trustee Roberts, Superintendent Kelly clarified that the policy adoption is in place but the requirement does not start until the school year begins in September.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. POLICY 7316, ADOPTED AS PRESENTED.

E. Authorization to Declare as Surplus and Sell at Auction Used Items

Whereas, the School District owns the following items which are obsolete, no longer useful or necessary for school district purposes and of no value to the School District:

Item	Quantity	Model	Serial #
Speakers	4	Eliminator	0128M05447, 0128M05445, 0128M05448, 0128M05449

Therefore, be it resolved, that upon motion made by Trustee Roberts, and seconded by Trustee Dr. Cartwright, that the Board of Education hereby declares such items to be surplus property and of no value to the School District and authorizes the Business Administrator to dispose of such items by auction in accordance with Board Policy and in the best interests of the School District.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. ITEMS DECLARED AS SURPLUS AND AUTHORIZED TO SELL, AS PRESENTED.

X. COMMENT PERIOD

Teacher Jerrilyn Patton said she was pleased to see retired teachers coming back to substitute and asked whether the Board could review and possibly increase the current substitute pay rates. Trustee Roberts thanked principal Nicole Donaldson for giving a building tour for a class reunion on a recent Saturday.

XI. ADJOURN TO EXECUTIVE SESSION

Motion made by Trustee Roberts, and seconded by Trustee Spicer, to adjourn to executive session to discuss litigation matters.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. MEETING ADJOURNED TO EXECUTIVE SESSION AT 5:50 PM.

RETURN TO OPEN SESSION

Open session resumed at 6:17 PM.

XII. ADJOURNMENT

There being no further business or discussion, motion made by Trustee Dr. Cartwright, and seconded by Trustee Roberts, to return to open session and adjourn the meeting at 6:17 PM.

YEAS: All Trustees Present NAYS: None.

MOTION CARRIED. MEETING ADJOURNED AT 6:17 PM.

Respectfully submitted,

Signature on file

Tatia Z. Kennedy, District Clerk

Signature on file

David Fenlong, President

July 21, 2025